

So you want to create a great work space?

Jason launched the JDV Group in 1997 after several years with a top-tier construction company. He brings more than 24 years experience in commercial and industrial construction, interiors and refurbishments. Jason has an Honours degree in Construction Management from UTS and is an Accredited Green Building Professional, qualified Supervisor and Licenced Builder.



Jason's reputation for close involvement and commitment to each project has been a key to the success of JDV Group and the relationships he has formed.

Jason has personally managed over 500+ projects, in excess of \$300 million worth of work, residential and corporate.

Moving or renovating can be an exciting time but can also be the most challenging. At JDV we understand this. It may be your first time but it's what we do. Use your mobile QR Reader to scan the code or visit www.jdvgroup.com.au/growingbusiness and unlock one of our recent project builds – then let's talk about what we can create for you.



When you're ready to move or refurbish, talk to us first

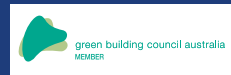
From corporate HQ to a small office suite, the team at JDV are here to help every step of the way. From the initial scoping to design, budgets to project management and construction to relocation – we've been creating great work spaces since 1997.

Let's share our ideas before you commit to the space – we're all about partnering with you to create a functional, ergonomic and impressive workplace environment, tailored to meet your budget.

Call Jason de Vos today to discuss how we might help.

jdvprojects
making the world a better workspace

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Business growing?

Your guide to moving or refurbishing

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12 steps to creating the perfect workspace

1. Don't sign a lease or buy a property for business accommodation before you have talked to a professional about space planning – A space analysis & test fit is essential, do you really know how much space you need? Planning, planning, planning!! It sounds cliché but it's vitally important to properly plan throughout the entire project phases.

2. What's the property itself like, does the proposed location or property have the required features to service your needs? This should be carefully assessed, some detailed investigation and due diligence is vital.

3. Have you got the best deal you can get with the right balance between leasing incentives and lease particulars & conditions? Think about the lease term, 3,4,5 years or more?, might not sound like a long time but 5 years in business is a long time and your business could grow, diversify or change the way it works. Consider your business growth strategies and incorporate these into the project brief.

4. Work with your project management team and designer to create a detailed project brief, they will know what the brief should address and include. Set a realistic budget, an experienced professional can assist you with budget ranges for different types of environments and various levels of inclusions, finishes and features.

5. Beware the existing fitout! Whilst it may at face value seem like a great start to inherit the remnants of a previous fitout, be careful that the project brief and objectives are not compromised to suite an existing fitout that just isn't right for your business, there may well be some aspects of the fitout that can be re-used or recycled, this can be explored and considered through the design evolution process.

6. Value engineering – an important process to ensure the right features are included in the project whilst remaining within the project budget parameters. The objective is to be strategic about budget allocation. Having construction and delivery expertise applied throughout the design evolution will underpin this strategy.

7. Be aware of the phases and steps involved in creating a new environment or simply refurbishing an existing space, it can be exhausting thinking about it all. A professional Project Management team know the steps involved and will lead you through the project phases.

8. Just because you have it now, may not mean you need it going forward. Explore new ideas and fresh concepts in work practices, space planning and design. Similarly just because a design philosophy or strategy worked for another business doesn't mean it's a perfect strategy for your business. It's important that a work environment responds to your business

9. Creating a new environment or refurbishing an existing is an excellent opportunity for process change or improvement within a business, but be aware of the need to manage the change or cultural shift. Collaboration and team work is increasingly a factor of modern business, consider various collaboration and meeting venue options and factor this into the project brief and space planning

10. Technology - what's available and what to include, how much will it cost? Continually evolving technology is both more readily obtainable and transportable. Don't try to figure it out yourself, work with a team who have experience in delivering the most up to date technology options available. Obtaining cutting edge technology in today's working environment is not as expensive as you might think.

11. No space is the same and generally no two businesses are the same, therefore one size does not fit all, every project is unique. Ensure your objectives are clear, what's the message that you want to portray to your staff and visitors? Your new environment should project the core values and philosophy of the business.

12. Work environments are all about people. A new or refurbished workplace can inspire people, improve productivity & staff retention. Make sure the environment caters for the staff needs as well as the business.

